

September 14, 2018

Nathaniel Schmitt

Accounting

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I am writing in response to the position in the accounting department that was mentioned in class. This opportunity with Spectrum is very interesting to me because I believe that my education, qualifications, and work ethic make me a strong candidate for this position.

I am a hardworking and dedicated student who has considerable experience with accounting and other aspects of business such as marketing and advertising. There is still so much for me to learn, and I hope Spectrum can provide me with the experience necessary to improve my skills.

I have attached my resume, which includes more details about my background and work experience. As you can see, I have a good amount of experience working various jobs. My time as a cashier at Caputo's Fresh Markets was instrumental in teaching me how to greet and interact with customers in a friendly manner. All of my jobs have helped me learn the importance of being able to work well with my coworkers, and how that impacts efficiency as a whole.

I am confident that I would be an asset to Spectrum. I look forward to speaking with you about how I can help your team achieve its goals.

Thank you in advance for your consideration.

Sincerely,
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